



## **ROOM HIRE 2021**

We have several options available to our community members who are looking for a venue to bring people together in a professional setting, ranging from a small meeting room for up to 3 or 4 people to larger rooms for up to 30 - 40 people seated.

- **0 - 3 Hrs: \$25 PER DAY/ROOM**
- **3 - 6 Hrs: \$50 PER DAY/ROOM**
- **FULL DAY 8 Hrs: \$100 PER DAY/ROOM**
- **5 BUSINESS DAYS: \$450 PER ROOM**

### **Small Meeting Room**

The small meeting room is perfect for holding meetings or interviews. It is located in the main building at PICAL and contains a desk, 3 chairs, WIFI access and powerpoints.

### **Portable Classroom**

Vinyl flooring, split system AC/heating, visual and audio equipped, table seating for 25, lecture seating for 30, theatre seating for 50, kitchenette disabled accessible toilet.

### **McKenzie Cottage Office**

Situated in McKenzie House this office is perfect for interviewing, meetings and consulting room for professional services, it contains 3 or 4 chairs, desk and WiFi access

### **Garden House Kitchen**

Registered commercial kitchen for food preparation with oven and hotplates, fridge / freezer, sink and prep benches, suitable for small cooking classes of up to 8 participants.

### **Garden House Room 1**

A medium sized room suitable for classroom or larger meeting room. Has tables and chairs that can be set up to suit your style of class. Split system air conditioned, light, airy room.

### **Garden House Room 3**

A spacious room suitable for workshops, air conditioned with kitchenette, verandah and disabled parking. Seating for up to 40 people theatre style. Data projector and screen available upon request.

### **Cancellation fees**

More than 24 hrs notice - No charge.

Less than 24 hrs notice - Half fee

No notice received - Full fee

**For further information and Room Hire Agreement Forms please contact E:**

**[admin@pical.org.au](mailto:admin@pical.org.au) or PH 5952 1131**